

Invitation to Tender

Project title : GIZ ESRA Project, Afghanistan
Project No : 09.2190.8-001.00

Purpose of Bid: To Purchase Laboratory Testing Equipments (Electrical) for GIZ ESRA Project, Afghanistan as per the attached specification.

Dear Sir

We are pleased to send the following documents for reference:

- I. Invitation to Tender
- II. Tender and Bidding Conditions
- III. Terms of Reference
- IV. Equipment list with Technical Specifications – Annexure “A”
- V. Submission of Documents- Annexure “B”
- VI. Bank Guarantee format- A5
- VII. General Terms and Conditions

We request you to submit your bid in a sealed envelope for the above tender. The bid must reach to GIZ office latest by **17:30hrs on October 14th 2013** at the address given below:

The Head of Procurement
GIZ Office, First Floor
B-5/1, Safdarjung Enclave
New Delhi – 110 029

Please mark your envelop Tender Ref: “**Laboratory Testing Equipments (Electrical) for GIZ ESRA Project, Afghanistan**”

Please send your queries (if any) only via e-mail to gtzproc@giz.de marking the subject line “**Laboratory Testing Equipments (Electrical) for GIZ ESRA Project, Afghanistan**”.

Deadline for seeking clarifications – October 4th, 2013. The queries will be answered latest by October 8th, 2013

Please refrain from personal / telephonic / telefax contact on the subject of this tender

The bids received shall be evaluated as per the criteria set by GIZ

Kindly specify following data on your envelope / offers:

1. Tender Number : 91072538
2. Ref PN : 09.2190.8-001.00

We look forward to receiving your offers.

With best regards,

Procurement Department

Details/specification of Equipments/Tools required

As per attached list(s) - Annexure "A"

Bidding Conditions

- a) Supplier to clearly indicate brand, manufacturer name and quality of material to be used as relevant and where available.
- b) An earnest Money Deposit equivalent to INR 25,000 must be sent along with the bids, in the form of a Demand Draft issued by a nationalized bank, favoring GIZ Office and payable in New Delhi. The EMD will be returned to the firms once the order is awarded. The EMD will be returned to the winning firm after the contract is signed.
- c) Payment Terms.
 - Advance payment upto maximum of 30% only against bank guarantee (BG). The BG must be valid for at least 90 days from the date of issue.
 - 40% on dispatch of material to Afghanistan and submission of documents related to dispatch.
 - 30% on delivery of material at Afghanistan, Installation and Training.
- d) **Please indicate separately the cost of delivery at GIZ ESRA Project, Afghanistan.**
- e) **Please indicate separately the cost of Installation and Training at Afghanistan.**
- f) **Please submit the complete Technical specification for all the equipments and attach the product catalogue for each equipment.**
- g) Indicate Taxes applicable (with respective tax rates and amounts)
- h) Indicate shortest delivery time (delays in delivery entails a penalty as per the General Terms & Conditions)
- i) The validity of the offers should be at least for 45 days from the date of deadline for submission of bids.
- j) Attach copy of PAN Card and Service Tax Registration.

Evaluation Criteria

- i. The bidders are required to provide documentary evidence in support of attached criteria at Annexure "B" along with their bids.
- ii. The final decision will be based on the quality/brand and net the cost price and upon submission of documents.
- iii. The bidder should quote their prices for all the items; incomplete offers will be summarily rejected.
- iv. GIZ reserves right to award the order in parts or in full to one or more firms
- v. No costs for submitting the tenders / quotations / drawings will be reimbursed by GIZ
- vi. Incomplete offers will be summarily rejected
- vii. There will be no public opening of bids
- viii. GIZ reserves the right to waive off any formalities thereof or reject any or all the tenders received without assigning any reason thereof.